NIH National Institute on Alcohol Abuse and Alcoholism	**NIAAA Conference Grants (U13/R13) Pre-Approval Submission Request Form**	Rev Date: 10/3/2022 AB/TC

Date of Request:	**Enter Principal Investigator Requestor Information Below**		
PI First Name:	MI:	Last Name:	Degree:
PI Address:			
Email Address:		Phone:	
Applicant Institution:			
For competing renewal list Grant#			
Proposed Conference Title:			
Proposed Conference Location			
Proposed date(s) of conference:			
If Satellite meeting, Name of Major Conference:			
Number of Years Requested:	Justification for Multiple Year Request:		

Budget Request Estimate: Indicate the total amount requested and indicate items that will be supported by the U13/R13. *N.B. Travel funds must be allocated for the travel of pre-doc, post doc, trainees and non-funded junior investigators. Travel funds for the PI and key contributors, and funded speakers are not encouraged. (Attach abstract, specific aim, detailed budget page and justification using PHS 398 Form)*

Years Requested	Total Costs
$	
$	
$	
$	
$	

If applicable, foreign site justification (explain the benefits to US investigators):

Describe the target audience and the number expected to attend:	Number Expected to Attend:
Audience:	

Justification if not linked to major scientific meetings:

List of other NIH IC's approached amd amount of contribution:
Describe the meeting format, e.g., plenary session, poster sessions, break out groups, workshops.
Is virtual attendance allowed? If not, explain why.
List Speakers who are already committed or anticipated to participate – include institutional affliation and topic area.
Provide a brief statement of goals and how this event is specifically relevant to alcohol research:
Attach an outline of sessions/topics on Page 3
Provide any plans for dissemination of proceedings.
Submit the completed form to NIAAAU13R13@mail.nih.gov . For additional information click http://grants1.nih.gov/grants/funding/r13/index.htm

Attachment: Outline of Sessions and Topics